

Bridewell Gardens

Trustee role – Risk and Audit

About Us

Bridewell is a mental health charity using gardening and working in nature to support people recovering from serious mental ill health. From a walled garden and vineyard in West Oxfordshire, Bridewell provides the time and space for people to find hope in recovery.

About the Role – Trustee responsibilities

Specific Skills: We are looking for a trustee to Chair of Risk and Audit Sub-Committee who will bring to Bridewell's Board experience of internal audit, risk management, assurance, and organisational governance.

If you don't have these specific skills – please look at our other trustee vacancies.

The Board of Trustees has collective responsibilities:

- To agree a clear and focussed strategy for Bridewell;
- To monitor progress against the strategy and agreed plans;
- To make sure Bridewell meets its legal and financial obligations as a registered charity;
- To make sure Bridewell is financially stable and spending its funds in line with its charitable objectives;
- To approve and monitor the implementation of Bridewell's policies and procedures.

Each trustee:

- brings their own experience and areas of expertise
- acts as an ambassador for the organisation helping to promote Bridewell's work
- shares Bridewell's values: hope in recovery, the importance of structure and routine, the power of community

Commitment:

- Participation in 4 Board meetings a year: 1.5 - 2 hour meeting with papers read in advance. Meetings are held in person at Bridewell.
- Participation in 4 Sub Committee meetings a year: 1 - 1.5hr meeting with papers read in advance. Meetings are held either in person or online.
- Expenses are paid, for example to cover the cost of travel to meetings.

Trustee role description – Risk and Audit
registered charity 1158456



The Walled Garden, Wilcote, Oxfordshire, OX7 3DT

About You – Skills and experience

For the role of Trustee: Risk and Audit, you will:

- have strong experience in risk management, internal or external audit, and governance
- have the skills to guide and facilitate group discussion – active listening, impartiality, good communicator
- have knowledge or interest in the voluntary sector and of the role of a trustee (previous trustee experience is not required)
- be willing to find out about and accept the legal duties, responsibilities and liabilities of being a trustee
- demonstrate integrity and good, independent judgement
- have a commitment to Bridewell’s work, the values of the organisation and its charitable objectives

To apply

- Please contact our Director, Ruth Madder, if you would like an informal conversation to find out more about the organisation and the role of trustee.
- A CV and supporting statement should be sent to info@bridewellgardens.org.
- Please include in your statement why you are motivated to apply for this role and how you meet the skills and experience we are looking for.
- Candidates will be invited to visit Bridewell to find out more about the service and role of trustee.
- Shortlisted candidates will be interviewed by representatives of our Board of Trustees.

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